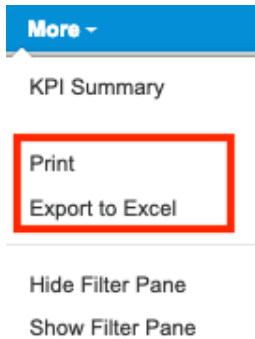


Reporting on Planned vs. Reactive Work Orders

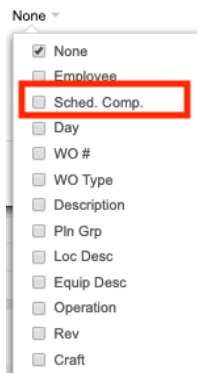
Summary:

Provides a view of work orders added throughout the week vs. planned and committed. This is a great report to run at the end of the Schedule week.

1. Click on **More** in the blue ribbon
2. Select **Print** or **Export to Excel**



3. A Print or Export to Excel window will appear
4. Check Weekly Schedule
5. With tasks grouped by Select **'Sched. Comp.'**



Drag & Drop Work Orders in Sockeye Maintenance Scheduling Tricks

6. Click **OK**

The screenshot shows the Sockeye software interface. At the top, there are tabs for 'Available Hours', 'Weekly Schedules', 'Daily Schedules', 'Setup', and 'More'. The 'Weekly Schedules' tab is active, showing a 'Weekly Schedule for week of Jan 4, 2016' for 'Chip Line Mech' under Supervisor Tim Fisher. A 'Print' dialog box is open in the center, with a red border. Red arrows point to the 'Print' button (labeled 4), the 'Weekly Schedule' checkbox (labeled 5), and the 'OK' button (labeled 6). The dialog box contains options for 'Work Summary', 'Weekly Schedule' (checked), 'Weekly KPIs', 'Backlog', and 'Daily Schedule'. The 'OK' and 'Cancel' buttons are at the bottom.

- 7. Print or Excel document will appear
- 8. Work Orders will be separated by 'Weekly committed work on the schedule' and 'Reactive work on the schedule'
- 9. Save document when applicable.

Weekly Schedule for week of Jan 4, 2016
Chip Line Mech Supervisor Tim Fisher

WO #	WO Type	Priority	Loc #	Description	Op #	Craft	Hrs	Start	A.Type	Comment	Mo	Tu	We	Th	Fr	Sa	Su
Weekly committed work on schedule																	
900004911534	PMH1	1	471-0416	22F gearbox/popit rplc	030	WL	1	115		Must be done on Monday	1						
900005911534	PMH1	1	471-0416	Inspect / Recertify Disc Thickener Crane	010	MW	8	115		LACK OF MANPOWER						8	
900005403327	PMH1	1	475-0226	Rebuild Dye Metering Pump 1520-3470	010	WL	2	120							2		
900004911534	PMH1	1	471-0416	22F gearbox/popit rplc	020	PF	2	115			1	1					
900005947557	PMH2	2	623-3832	FALL ARREST -- ANNUAL INSPECTION--PAPER	010	MW	1	160							1		
900005951220	PMH2	2	623-3872	ROTALIGN ANNUAL INSPECTION AND CALIBRATI	010	MW	6	160							6		
900005947715	PMH2	2	623-3970	FALL ARREST -- ANNUAL INAPECTION -SLING-	010	MW	6	160							6		
900005712127	PMH1	2	471	Create Plate To Isolate Tmp Chip Silos	010	MW	2	100		hello					2		
900005632559	PMH1	2	475-0204	Service Pump 475-0204	010	WL	8	175							8		
900005346460	PMH1	3	310-0306	Monitor Elec Motor No.6 Tmp Chip Convey	010	WL	4	175								4	
900005675570	PMH1	3	465-0501	Install Spectacle Blind in Peroxide Line	010	PF	4	145		Can't do do parts, completed					4		
900005346081	PMH1	3	465-0701	Connect And Disconnecting Of Chemical Ra	010	PF	3	165							3		
900005343650	PMH1	3	471	Refiner Lube Panel Upgrade	010	PF	3	175							3		
900005681009	PMH1	3	475	Sewer Grating Broken At Saveall Deck	010	WL	2	175									2
900005346382	PMH1	3	475-0103	Reseat Torque Limiter Spring Plate #1 Sa	010	MW	1	175							1		
900005911534	PMH1	1	471-0416	22F gearbox/popit rplc	010	PF	3	175									3
Reactive work on schedule																	
900005343381	PMH1	4	471	Tha Required For Transrol Alignm...	010	MW	4	135						1		3	
900005907211	PMH2	2	471	471D003 Mw Mech Pm Mezzanine Floor	010	MW	8	160		**** Must see Bekah by May 5th**			1	2	2		
900005907212	PMH2	2	471	471D004 Mw Mech Pm Roof Fans & Chip Ga	010	MW	3	160						3			
900005918004	PMH2	2	471	475C001 Mw Mech Pm Ground Floor N. End	010	MW	4	160		Teresa, Missing Parts.. please order add					4		
900005611934	PMH1	2	471-0111	Inspect Preheater Discharge Conveyor For	010	MW	2	175							2		
900005842832	PMH1	2	471-0117	Belzona Repair Leak,Bolt At Flat Zone	010	MW	2	175							2		
900005970761	PMH1	2	471-0253	Connect Oil Cooler To Rejects Press The	010	MW	1	175							1		