



### Summary:

This feature sends out an automatic email at a specific time and day providing the previous weeks Key Performance Indicators (KPIs) in both a Summary and Detailed list of all applicable KPIs that have been setup within Sockeye for each team.

### Tools / Resources:

- Optional feature to be developed within Sockeye
- KPIs currently active or turned on in Sockeye
- Email: [support@getsockeye.com](mailto:support@getsockeye.com)
- User Guides and Videos: <https://www.getsockeye.com/support>

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### Implementation Details:

- Review of current KPIs
- Confirm teams to be included
- Email address distribution list
- Confirm day of the week, time, and time zone email is to be generated.

### Tip:

- Email [support@getsockeye.com](mailto:support@getsockeye.com) to add or remove individuals from the email distribution list.

Example of Email:

**From:** Sockeye <info@getsockeye.com>  
**Date:** Tuesday, November 19, 2019 at 6:01 AM  
**To:** Sockeye <info@getsockeye.com>  
**Subject:** Last Week's KPIs from Sockeye















### KPI Summary for week of Nov 12, 2019

	Electrical	Mechanical	Total
Schedule Compliance (Orders)	● 69%	● 59%	● 62%
Available Hours Used	● 99%	● 98%	● 93%
Preventive Maintenance	● 72%	● 52%	● 57%
Corrective Maintenance	● 28%	● 48%	● 43%
Planned Work	● 100%	● 91%	● 94%
Unplanned Work	● 0%	● 9%	● 6%

### KPI Details for week of Nov 12, 2019

	Electrical	Mechanical	Total
<b>Schedule Compliance (Orders)</b>	● 69%	● 59%	● 62%
# of WOs performed as scheduled	27	54	81
# of WOs on committed schedule	39	92	131
<b>Available Hours Used</b>	● 99%	● 98%	● 93%
Hours used	216	624	840
Hours available to schedule	218.5	637.5	901

<b>Preventive Maintenance</b>	 72%	 52%	 57%
Hours of preventive maintenance	156	325.5	481.5
Hours used	216	624	840
<b>Corrective Maintenance</b>	 28%	 48%	 43%
Hours of corrective maintenance	60	298.5	358.5
Hours used	216	624	840
<b>Planned Work</b>	 100%	 91%	 94%
Hours on planned WOs	216	570	786
Hours used	216	624	840
<b>Unplanned Work</b>	 0%	 9%	 6%
Hours on unplanned WOs	0	54	54
Hours used	216	624	840

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